

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – JULY 22, 2021**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	Alderman Mike Jokerst
Alderwoman Susan Johnson	Alderman Bob Donovan
Alderman Jeff Eydmann	Alderman Mike Raney
Alderwoman Ashley Armbruster	Alderman Joe Prince

Absent: Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderwoman Johnson, second by Alderman Eydmann to approve the agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** See Attached Report.

**STAFF REPORTS.**

Happy Welch – Tourism Report (See Attached Report)

Steve Wilson – Alliance Water Resources (See Attached Report) Steve also reported that the current water line project is going well and the contractor has been great to work with.

Jasen Crump – Assistant Police Chief (See Attached Report)

**COMMITTEE REPORTS.**

Alderwoman Armbruster reported on the NPS Trail Committee meeting and reported that there will be a disc golf tournament in the park this Sunday July 25<sup>th</sup> and the Movie in the park (FROZEN) will be on Saturday July 31, 2021.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Approval of the Minutes of the July 8 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the July 8, 2021 Board of Aldermen Work Session

- Treasurer's Report – June 2021
- **RESOLUTION 2021- 51.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI IN SUPPORT OF A WORKFORCE HOUSING DEVELOPMENT PROJECT BY MIDWEST DEVELOPMENT PROFESSIONALS, LLC, APPLYING FOR ASSISTANCE FROM THE MISSOURI HOUSING DEVELOPMENT COMMISSION.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the consent agenda. Motion carried 7-0-1 with Alderman Smith absent.

**OLD BUSINESS.**

**BILL NO. 4441. AN ORDINANCE OF THE BOARD OF ALDERMEN APPROVING A SPECIAL USE PERMIT FOR DWAYNE DOZA OF DWAYNE DOZA AUTO BODY & AUTO SALES TO ALLOW EXPANSION OF AN EXISTING SPECIAL USE PERMIT ALLOWING THE ADDITION OF A NEW BUILDING ON THE PROPERTY LOCATED AT 590 STE. GENEVIEVE DRIVE. 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Eydmann, Bill No. 4441 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney, Alderman Joe Prince and Alderwoman Ashley Armbruster. Nays: None. Absent: Alderman Gary Smith. Motion carried 7-0-1. Thereupon Bill No. 4441 was declared Ordinance No. 4362 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**Approval of the purchase of a new sewer inspection camera.** A motion by Alderman Jokerst, second by Alderman Donovan to approve the purchase of a new sewer inspection camera

**BILL NO. 4443. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. 1<sup>ST</sup> READING.** A motion by Alderman Eydmann, second by Alderwoman Johnson, Bill No. 4443 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent.

**BILL NO. 4444. AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF STE. GENEVIEVE, MISSOURI TO ENTER INTO AN OPTION AGREEMENT WITH MIDWEST DEVELOPMENT PROFESSIONALS, LLC. TO PURCHASE CITY OWNED PROPERTY. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderman Raney, Bill No. 4444 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith, absent. A motion was made by Alderman Jokerst, second by Alderman Prince to proceed with the second and final reading of Bill No. 4444. Motion carried with a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4444 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Joe Prince, Alderwoman Ashley Armbruster, Alderman Bob Donovan and Alderman Mike Raney. Nays: None. Absent: Alderman Gary Smith, Motion carried 7-0-1. Thereupon Bill No. 4444 was declared Ordinance No. 4363 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting. 6:17 p.m.

Respectfully submitted by,



**Pam Meyer**  
**City Clerk**

## CITY ADMINISTRATOR REPORT

July 22, 2021 UPDATE

1. I finished interviews with 6 individuals for the tourism director position Tuesday. A few are regional applicants and two out of state. After those interviews I have selected 2 or 3 to meet with the tourism director selection committee to get their recommendation.
2. We finish with department budget reviews Tuesday and then start work on the information for you to look at for your spending decisions. With the delay of some of our infrastructure projects this year their billing cycle will fall into the next budget year so we'll be including estimates on those amounts when we present the budget picture for FY2022.
3. Water main work is underway on N. 4<sup>th</sup> St. with some rerouting of traffic to help keep the contractors safe. The road is reopened every evening as this point when they are done for the day.
4. I received the 1 year plan from Forward Slash for our IT improvements for the city and all of it is hardware for all of the offices. We are reviewing and will be including the costs with the FY2022 budget.
5. The state continues to plan the application process for ARPA funds and has not requested their portion from the treasury. There has been more detail about allowable uses of the funds so we will be talking about those in the future and possibly work on a budget amendment after funds have been distributed to the city. We will continue to keep up with the latest Treasury updates.
6. Front Desk, the new online access web based software will be up and running next week for water customers who want to use the online service. Front Desk has more capabilities that we will be adding to as time goes on. Customers can set up a payment schedule, check their water bill, fill out forms, and more and with a cleaner look and more capabilities. The link is available on the city hall website and Facebook page. The old access will be shut off as well.
7. We are advertising for a part-time front clerk for city hall that will be in the paper next week. Applications are available in the lobby or by email. Lisa Kemper is going to move to the other side of the offices and take over for Meagan who is leaving for a teaching position with Ste. Gen. schools. We are also taking applications for a police officer.

## **Tourism Report 7/22/2021**

Jour de Fete is scheduled for Saturday and Sunday, August 14 & 15 in the historic district and at Jour de Fete park.

The Little Rascals is the next movie Saturday, July 31 in the park put on by the Park Board with help from the Ste. Genevieve County Library.

The visitor center had 2,397 visitors in June with French Heritage and the Honey Festival the busiest. For July we have had 1,248 visitors so far, down about 2 hundred visitors at this time last month.

Website traffic has seen an increase this summer from the average of 9,323 this spring.

January - 4,442

February - 4,191

March - 9,535

April - 9,203

May - 9,232

June - 11,760



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**June 2021**

### **Water Treatment Plant**

- We were notified of a possible chlorine shortage in the U.S. And deliveries could be delayed. While available we have increased our on-hand supply to ensure this doesn't become an issue for Ste Genevieve.
- Consumer Confidence Report was submitted and posted at all required locations.
- Cochran was given the notice to proceed on the design of the electric panel relocation project.
- Staff performed painting on some handrails during the cooler nights.
- All locations were inspected and cleaned.

### **Wastewater Treatment**

- Staff replaced a rotor bearing this month. This work was completed inhouse.
- The UV System has a couple parts that need replaced. We are finally able to get parts from them. Previous delays were due to covid and factory shutdowns.
- During other repairs to the rotor, staff found a bad support arm. This is a supporting brace to protect the rotor from the high torque of the motor. A new one was ordered and it was replaced.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.5	3.5	7.6	80
Peak Day	5.2	7.3	8.0	115
Percent Removal	98.2%	98.0%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.08
Monthly Average	.13

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- .848 mgd  
 Daily Maximum loading 1403 lbs.



## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff jetted over 800ft of sewers during this reporting period.
- Issues were finally resolved on Wehner St. The homeowner hired a local contractor to address the issues. He was there and gone within a day and all issues were resolved.
- Replaced the floats in Progress Parkway, Virginia St., and Community Center Lift Stations.
- Grease traps were cleaned at El San Felipe.
- Met with Riverview Nursing Facility about the device to catch the trash that is being discharged from their facility
- All lift stations were cleaned, inspected.
- Met with multiple contractors concerning upcoming construction jobs in the area.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- All air relief valves were completely cleaned and rebuilt. These are located inside the City's well house.
- We relocated 4 meter pits from basements to yards near the property lines.
- Waiting on pricing for the Portis St Apartments water service.
- Pre-Construction walk through was completed with MB Construction.
- Assisted the contractor at the jail with the removal of an old meter pit.
- All remote buildings were cleaned, inspected.

#### Customer Service

- Staff performed 49 line locates.
- Staff performed 78 work orders.
- Disconnects for non-payment 35.
- There were 4.5 loads of lime purchased.





## **OPERATIONS REPORT – Ste. Genevieve**

### **Project Updates**

- MB Construction was selected for the 2021 Waterline Project.
- Cochran is preparing a proposal for the electrical project at the water plant.

### **Safety**

- Staff received in house Flagger Training, there will be another training for recertification in September.
- Staff was also briefed working in the Heat and how to stay cool and hydrated.

### **Regulatory**

- All testing and reports were submitted on time.

### **Training**

- Staff reviewed lab practices.

### **Concerns for the Month**

- Waterline project.

### **Positive for the Month**

- Pre-Purchased the pipe for the waterline project.
- Still Covid Free



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: June, 2021

### Calls for Service:

\*SGPD responded to 443 calls for service in June, 2021.

Incident Type	Count
INTOXICATED PERSON	3
ESCORT	13
ALARM BURGLARY	11
TRAFFIC STOP	83
ABANDON OR OPEN 911 CALL	17
FIRE ALARM	3
ANIMAL CALL	21
ANIMAL BITES/ATTACKS	1
ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	2
ASSIST FOR POLICE	3
ASSAULT CALL	1
BURGLARY	1
CHEST PAIN	1
CHOKING	1
COMMERCIAL FIRE	1
CHILD CUSTODY	3
CHECK WELL BEING	10
ASSIST DFS	4
BREATHING PROBLEMS	1
DISTURBANCE	17
EXTRA PATROL	3
FALLS	2
FOUND PROPERTY	7
FRAUD	2
FUGITIVE ARREST	2
CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARASSMENT	3
INFORMATION ONLY	7
INVESTIGATION POLICE	39
MEDICAL ALARM SOUNDING	1
MISCELLANEOUS	64
MISSING ADULT	1
MISSING JUVENILE	1
MOTORIST ASSIST	2
MVA INJURY	1
MVA NON INJURY	6
OPEN DOOR	1
ORDINANCE VIOLATION	2
OVERDOSE/POISONING(INGESTION)	2
PAPERS SERVED	1
PEACE DISTURBANCE	6
PICK UP	2
POWER LINES	1
PRISONER TRANSPORT	2
PROPERTY DAMAGE	4
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
PURSUIT	3
ROAD HAZARD	3
RESCUE CALL	1
CONVULSIONS/SEIZURES	1
SHOTS FIRED	1
STROKE(CVA)	1
SUSPICIOUS PACKAGE ITEM	2
SUSPICIOUS PERSON VEHICLE	39
TEST CALL DO NOT RESPOND	1
THEFT	7
THREATS	4
TRAUMATIC INJURIES	5
TRESPASSING	6
TRY TO CONTACT	1
UNCONSCIOUS	2
UNKNOWN PROBLEM	1
UTILITY CREW	1
VANDALISM	1

**Staffing:**

\*We anticipate being able to fill our one open position by the end of July. We are accepting applications now.

**Training:**

\*Nothing to report.

**Meetings attended:**

\*I attended 2 BOA meetings in June.

**Facility:**

\*The Police Department remodel is underway. The demolition is nearly finished (as of the time of this report), and rebuilding should begin soon.

**Equipment/Maintenance:**

\*Nothing to report.

**Police Radio:**

\*St. Francois County has implement a Push-to-Talk feature in addition to their regular radio communication, allowing better opportunities to contact officers, even in poor reception areas.

**Grants:**

\*Nothing to report

**Miscellaneous:**

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